



# **PLEDGE HARBOR INTERNATIONAL SCHOOL**

## **ADMISSION POLICY**

**YEAR: 22-23**

### **MEMBERS OF THE COMMITTEE:**

**MS SUJATA CHOWDHURY, MS RAJANI ROY, MS BABITA SIDHU,**

**MR DARIUS VIDALLION, MR ADNAN CHOWDHURY, MRS KANIZ ZAREEN**



## **IB MISSION STATEMENT**

The International Baccalaureate® aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

## **PHIS MISSION STATEMENT**

'The mission of PHIS is to challenge and enable students to reach their individual potential in mind, body and spirit while building responsible global citizens.



## ADMISSION PHILOSOPHY

Pledge Harbor International School is a co-educational boarding school located 70 km outside Dhaka, Bangladesh. The school began operations in 2011 and is located in a 27 acre campus, surrounded by paddy fields and neighboring villages. Admissions for students are open from Grades KG-11 . Grade 12 admission for DP transfer students only. Our students are mainly of Bangladeshi origin, usually holding foreign passports that include Thai, Japanese, Indonesian, British and US nationalities. Faculty includes international certified teachers and host country teachers. At the PHIS we follow a rolling admissions policy where students are enrolled throughout the academic year, for all grades. The PHIS serves the educational needs of the national and International community in Bangladesh. Admission is open to all students who, in the school's opinion, will benefit from a challenging, international, English language education, which prepares them for higher education and a life of challenge, change, and purpose. The school accepts students without discrimination of gender, race, religion or nationality. School admits students whose academic, personal, social, and emotional needs can be met by the school's programs and services, and who can be integrated into a mainstream IB classroom. The admissions team at PHIS is committed to ensuring that applicants and their families are well advised and counseled so that they can make a confident and informed choice.

## CONDITIONS FOR STUDENTS TO JOIN PHIS [GRADES KG-12]

Currently, the school enrolls students into an age appropriate grade based on their previous academic record in English, Mathematics and Bengali. Students are required to sit for an admission test in three subjects: English, Bangla and Mathematics. Candidates and their parents are required to visit the campus where the Principal and Programme Coordinators interview the candidate and the family for the final selection process. Successful candidates will be offered admission to the school based on the student's performance in the PHIS's admission tests and previous educational experience. Financial Aid/Scholarships are available for candidates interested in DP or otherwise. For details on scholarship please visit [www.pledgeharbor.com](http://www.pledgeharbor.com).



## **CONDITIONS FOR STUDENTS TO JOIN IBDP/CP (EXTERNAL STUDENTS)**

Students who wish to join Grade 11 of the IBDP/CP at PHIS will be required to show transcripts/report cards/grade reports for the last two years. Teacher recommendation from the previous institution is important because PHIS wants to make the right educational choice for the student.

Students who do not wish to enroll in the full Diploma Programme will choose CP subject courses offered at PHIS (e.g. Business Studies & Economics SL or HL).

Diploma Programme students study six subjects (three at standard level and three at higher level) over two years and complete three additional requirements: the Theory of Knowledge (TOK), the Extended Essay (EE) and CAS—creativity, activity and service tasks outside of the classroom. In addition to these requirements, students must earn a minimum of 24 points out of a possible 45 points on the final assessments which are externally marked and moderated by the IB, in order to receive an IB diploma.

Any decisions regarding the participation in the IBDP/CP must be approved by each student's parent or guardian, as signified by his or her signing the student's course request form completed in the spring of the year preceding enrollment.

## **ENROLLING CONTINUING STUDENTS OF PHIS INTO THE DIPLOMA PROGRAMME**

MYP 5 students and their parents are given a detailed orientation about the philosophy, benefits and demands of the IB Diploma programme to help them make an informed decision. The DP Coordinator and the subject teachers advise the students on the subjects and HL/SL courses they should choose for the programme.

## **LANGUAGE LEVELS**

The medium of instruction at PHIS is English. So students are expected to be fluent in English to be able to handle the rigor of the courses offered. It is beneficial for the student to be proficient in a second language as well. As part of the process of admission, there will be interviews with the IB



coordinators where students as well as parents will participate. During this interview, the coordinator will stress that basic proficiency in English (1 to 5 years) is needed to be able to succeed in all the IB programs. For the students not proficient in English the ESL department will assess the student's level to determine the extent of support that the student may require to meet the rigor of the curriculum.

Presently we accept students for IBCP within the first one month of starting of first year of Grade 11 regardless of English Language proficiency. Our ESL provision is explained to parents and students at this time. Students with limited or no English are strongly encouraged to take English lessons before starting at the school. During the admissions process, a language profile is begun for each student, which is then further developed and used to determine ESL support.

### **APPLICATION PROCESS**

1. An admission application form is available online ([www.pledgeharbor.org](http://www.pledgeharbor.org)) and at the PHIS Admissions Office.
2. Application forms are available throughout the academic year.
3. A completed hard copy of the application form is to be submitted to the Admissions Office.
4. At the time of submission of completed application a non-refundable fee of BDT 550 (inclusive of VAT) is applicable.
5. Parents are contacted by the Admissions Officer after review of all admission documentation.

### **DOCUMENTS REQUIRED**

- One recent colored passport size photograph of the applicant, father, mother and the local guardian (if applicable)
- Photocopy of the Birth Certificate or Passport Copy.
- Business Cards of both father & mother (if any)
- Photocopy of the previous classes report cards (2-3 years for IBDP/CP)
- Photocopy of student's legal custody paper (applicable for divorced/separated parents)



only)

Admission test for foreign students (Grades 1-12) can be waived if the candidate submits last 5 years report cards. Based on this, the student may apply online at [www.pledgeharbor.org](http://www.pledgeharbor.org) and scan or photocopy the report cards, passport copy, and photo of father, mother & student. Once we receive all the documents and payments, admission can be confirmed.

### **Review of Policy**

This policy must be seen as a school admission policy and will be reviewed after every three years and will be informed to all office heads in the school. If it is needed, policy can be reviewed any time based on governmental policy or otherwise.